# Implementation Manager Meeting Minutes

**Name of group holding the meeting:**     Implementation Managers

**Who called the meeting:**     Bob Bair

**Date:** 5/08/03
**Time**: 11:00
**Place** Census

**Attendees:**

| | |
|---|---|
| Bob Bair | (CSC) |
| Myrian Myer | |
| Bill Starr | |
| Patricia Jackson | |
| Jim Aikman | (Census) |
| Tanya Booth | |
| Ted Johnson | |
| Avis Merkl | |
| Keith Featherstone | |
| Millie Ingels | (NOAA) |
| Mike Stogsdill | (NIST) |

**Agenda:**


**Key issues or topics addressed:**

**Standard Interface AR:**  The CSC delivered the interface on May 6th.  The CSC plans to deliver the pre-edit to the AR module on July 2nd.

**AR/RAU Refinements:**  The deliveries have been completed and 2 more are due on May 30th and June 30th.

**Accounts Receivable and AR Conversion:**  The NIST conversion is planned for the weekend of July 4th.  Census is in the August timeframe and NOAA is next fiscal year.

**Maintenance Release:**  The CSC is planning releases for June 15th and August 15th.  These releases will be smaller than earlier releases due to budget constraints.

**Quarterly Close:**  The CSC delivered the program and it has been run by Census and NIST.

**Technology Migration:**    This activity is in the planning stage.  The CSC has selected Kumeran as the migration tool and will demonstrate selected programs by the end of June.  The CSC is doing a straight conversion and will not fix bugs that currently exist in the system.  The CSC should have a clearer migration plan by the end of the summer.  The CSC is documenting what it is learning and the documentation will be made available to the bureaus.  It was noted that bureaus will have to cover the cost of

migrating bureau-specific forms.  Ken Pooton, the CSC lead, will start monthly status meetings.

**Purchase Card:**  The June 16$^{th}$ delivery is on track.  Navigator menu updates will be part of a second delivery.  Census notified the group that it is not in a position to fund future enhancements.

**Automating Extended Trial Balance for Hyperion (FACTS 1):**  The CSC will be getting a level of effort to complete the work this fiscal year.

**Category A&B Funds Control:**  The CSC will cost out a strategy to support NIST and NOAA.  We will track obligations and expenditures by category.  There will be funds control at various levels.  NOAA will not implement category A&B funds control until FY 2004.

**Central Contractor Registry (CCR):**  There is a question of whether or not we need to have the registry in place by October 1, 2003.  We will not be able to award contracts to companies who are not registered with GSA.  Commerce is looking at commercial solutions to handle all vendors, including those that do not have to be in the system.  CSC managers looked at Global Computer Systems, who developed a CCR application for the Coast Guard.  Commerce also is looking at a CACI solution.

**CSTARS/CFS Interface:**  The CSC/Accenture/Tibco/OAM are building first phase of the interface and it will be delivered in mid-August.  This will be an application to application solution (entire solution resides behind a single firewall) with minimum functionality to meet NIST requirements.  The CSC and NIST will start testing the interface on July 18$^{th}$.  The CACI component will be batch and they will build a real-time solution in the future.  OAM will determine rules for CSTARS part.

**Consolidated Reporting System (CRS)**:  The CSC is developing a revised extract program to pull budget and execution data from bureau CAMS.  It should be released to the bureaus soon. The CSC also is developing an extract program to pull purchase card data.  SAS will demo the CRS to OFM management on May 14$^{th}$ and to bureau finance managers at the end of May.  The CRS will include the following types of data:

- Budget and execution
- Purchase card
- Consolidated financial reports (Hyperion reports)
- Financial Indications
- Acquisition
- HR data (SES and GS)
- Grants
- Security Alert

**FY 2004 Initiatives:**  Bob Bair distributed a list of FY 2004 initiatives for the CAMS program.  The CSC will have to do the top 5.  Please review the list, add activities you think should be on the list, prioritize the list, and send it to Bill Starr for consolidation.

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**Census:**  Renegotiating the Census Oracle site license.  Census implemented the decennial payroll system for the FY 2004 Census

**NOAA:**  NOAA will demonstrate its data warehouse and add-ons at the CAMS Executive Board meeting on Monday, May 19th.

**Action Items**

1.      Myrian Myer will send out Kumeran costs to implementation managers.

2.      Bill Starr will send out electronic version of FY 2004 Initiatives – Sent 5/12/03.

 Dates of Future Implementation Manager Meetings will be:

6/12 – NOAA
7/10 - EDA
8/14 - CSC
9/11 - NIST
10/9 - Census
11/13 - NOAA
12/11 - EDA